

IB ROOF SYSTEMS WARRANTY TRANSFER FORM

Thank you for using this form to transfer the limited warranty on your building. This form must be completed and submitted to the IB Roof Systems Warranty Department along with the transfer fee including tax (if applicable) as designated below.

IBRS Warranty #: _____ Building Name: _____

Building Installation Address: _____

City: _____ State: _____ Zip: _____

Installation Date: _____ Warranty Transfer Period: _____

Installing Contractor: _____

Mail to: (Please include a copy of your warranty document)

IB Roof Systems
Attn: Warranty Administrator
506 E. Dallas Rd #300
Grapevine, TX 76051

Original Warranty Type: (Please check one box only.) **Note:** Tax may be applicable in your state. Please include tax based on the fee below to avoid unnecessary delay in processing your requests.

Residential Material Warranty transfer fee \$250

Commercial Material Warranty transfer fee \$250

Coating Material Warranty transfer fee \$250

Warranty Plus transfer fee \$250

Total System Warranty transfer fee \$750 (\$500 Required Inspection Fee & \$250 Transfer Fee)

General Information (Please check the boxes that apply.)

I am the _____ new / _____ previous owner of the referred building

There are no known repairs or modifications to the building that were not completed in accordance with the IB Roof Systems Specification Manual.

This roof currently has active leaks / This roof does not currently have active leaks

A roof inspection has / has not been conducted by an approved IBRS representative within the past 90 days.

I certify the above information is true and accurate.

Print Name (Previous Owner/Agent): _____

Signature: _____ Date: _____

Ownership Transfer Date: _____

Print Name (New Owner/Agent): _____

Signature: _____ Date: _____

New information to be on the transferred warranty:

Building Name: _____ Owner Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

(Warranty document(s) will be emailed to this address)

IB Roof Systems reserves the right to conduct an inspection of the existing roof system prior to the new warranty issuance. If there are deficiencies or other items with the roofing system that are not in compliance with IBRS specifications, IBRS may require the items to be corrected and may invoice the building owner for the cost of the repairs.

For Accounting Use Only

Check #: _____ Invoice #: _____

Date Received: _____ Amount: _____ Initials: _____

Notice Regarding Warranty Invoices

Please be advised that warranty invoices will be subject to sales tax in accordance with state tax laws. Applicable tax rates and requirements vary by state. For your reference, a chart is provided below outlining the taxability for your state.

[Click here to find your address specific tax rate.](#)

Thank you for your attention and cooperation. For any questions please reach out to our Warranty or Accounting departments at (800) 426-1626 and someone from our team will be happy to assist.

IB Roof Systems

State	Taxability
Alabama	Exempt
Alaska	Exempt
Arizona	Exempt
Arkansas	Taxable
California	Exempt
Colorado	Exempt
Connecticut	Taxable
Delaware	No State Sales Tax
DC	Taxable
Florida	Taxable
Georgia	Exempt
Hawaii	Taxable: 4% rate
Idaho	Exempt
Illinois	Exempt
Indiana	Taxable
Iowa	Taxable
Kansas	Taxable
Kentucky	Taxable
Louisiana	Taxable
Maine	Exempt
Maryland	Exempt
Massachusetts	Exempt
Michigan	Exempt
Minnesota	Taxable
Mississippi	Taxable
Missouri	Exempt

State	Taxability
Montana	No State Sales Tax
Nebraska	Taxable
Nevada	Exempt
New Hampshire	No State Sales Tax
New Jersey	Taxable
New Mexico	Taxable
New York	Taxable
North Carolina	Taxable
North Dakota	Exempt
Ohio	Taxable
Oklahoma	Exempt
Oregon	No State Sales Tax
Pennsylvania	Taxable
Rhode Island	Exempt
South Carolina	Taxable
South Dakota	Taxable
Tennessee	Taxable
Texas	Taxable
Utah	Taxable
Vermont	Taxable
Virginia	Taxable: 50% of rate
Washington	Taxable
West Virginia	Taxable
Wisconsin	Taxable
Wyoming	Exempt